



Tourer Annual Service Check Sheet

Wheel bolt torque should be re-checked after 30 miles and before EVERY TRIP

Approved Workshop Name & Address

Job Reference/Date

Customer Name

Make & Model

CRiS/Vin Number

Chassis & Running Gear (Technicians Handbook Section 2)	P	F	N/A	R
Coupling head				
Ball acting stabiliser				
Coupling head gaiter				
Breakaway cable & clip				
Drawbar				
Corner steadies				
Spare wheel carrier (if fitted)				
Jockey wheel				
Chassis				
Braking system				
Wheels & tyres				
Suspension & axle				
Handbrake mechanism				
Testing Service Technician Name:				

Electrical System (Technicians Handbook Section 3)	P	F	N/A	R
13 pin/7 pin plugs, cables & storage position				
Road lights & reflectors				
Leisure battery (if fitted)				
Battery compartment				
230V & 12V fridge operation				
Interior lighting & equipment				
Awning light				
Wiring on ELV circuits (visual)				
LV inlet plug & extension lead				
Earth bonding continuity test				
230V consumer unit load test RCD				
230V sockets				
Charge voltage				
Check operation of all 230V appliances, fans & luminaries				
Check all aftermarket items				
Testing Service Technician Name:				

LPG Gas System (Technicians Handbook Section 4) (Gas appliances not serviced unless requested)	P	F	N/A	R
Regulator, gas hose, pipework & manifold				
Carry out gas tightness check				
Appliances – check operation of all gas appliances fitted including FFD’s				
Security of gas cylinder(s)				
Ensure all gas dispersal vents are clear				
Testing Service Technicians Name:				

Water System (Technicians Handbook Section 5.6 & 5.7)	P	F	N/A	R
Water pump & pressure switch/microswitches				
Taps, valves, pipes & tank (if fitted)				
Water inlets				
Waste system				
Toilet				

Bodywork (Technicians Handbook Section 5)	P	F	N/A	R
Doors & windows				
General condition of bodywork including roof				
External seals & bonded joints condition				
Roof straps (if applicable)				
Grab handles				
Number plate – check it is marked: BS AU 145d or BS AU 145 (mandatory since 1973) & check security/legibility				
Floor				
Furniture				
Blinds & fly screens				
Rising roof (if applicable)				
Damp test – carry out & note reading on separate damp report sheet				

Ventilation (Technicians Handbook Section 5.4)	P	F	N/A	R
Fixed ventilation (low & high levels)				
Roof lights				

Fire & Safety (Technicians Handbook Section 5.5)	P	F	N/A	R
Press test button on smoke alarm to test electrical circuitry & sound alarm (if fitted)				
Press test button on CO alarm to test electrical circuitry & sound alarm (if fitted)				
If a fire extinguisher is fitted, check security of its housing (see below)				

Smoke and/or carbon monoxide alarm(s) if fitted:

Smoke alarm expiry date
(if visible)

Carbon monoxide alarm expiry date
(if visible)

Fire extinguisher expiry date

Important – All appliances are tested for operation only. This does not confirm that they are working to the prescribed standard. Additional servicing may be required for warranty purposes/products (e.g. fridge)

All work must be carried out in accordance with the latest AWS Standard Working Procedures
 Service Technician: Please ensure that every question is answered correctly using P (pass), F (fail), N/A (not applicable) & R (rectified)
 Refer to manufacturers’ guidance for all components including torque settings and tyre pressures



Tourer Annual Service Finalisation and Observation Report

Approved Workshop Name & Address

All work must be carried out in accordance with the latest AWS Standard Working Procedures

Customer Name

Make & Model

CRIS/Vin Number

Service Information/Additional Work & Observations	Repaired

EICR Offered Yes / No / N/A

Wheel Bolt Torque Checked Torque Setting *NM*

Signature	<input type="text"/>
Name	<input type="text"/>
Double Check Signature <i>(if possible)</i>	<input type="text"/>
Name	<input type="text"/>

Tyres	N/S/F	N/S/R	O/S/F	O/S/R	Spare
Tyre age*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tyre pressure <i>PSI or BAR</i>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tyre tread depth <i>(mm)</i>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

*Recommended replacement if over 5 years old and never use beyond 7 years old.

- Gas turned off
- Roof lights latched
- Windows locked
- All cupboards closed/latched
- Exterior lockers locked
- Exterior door locked
- Lights turned off
- Water pump turned off
- 12V/main power switch turned off
- Old parts left in tourer (if suitable)
- All protective coverings removed
- Service book stamped

Battery rest voltage	<input type="text"/>
RCD test times	1xIΔn <input type="text"/>
	5xIΔn <input type="text"/>
Earth Bond Continuity Test	Chassis Ω <input type="text"/>
	Gas Ω <input type="text"/>

Charger voltage	<input type="text"/>
Gas hose expiry/manufacture date	<input type="text"/>
Regulator age	<input type="text"/>

This service report only relates to the condition of the above-mentioned tourer at the time of completion of the service. It should not be regarded as evidence of the condition of the items at any other time.

Service Technician Name	<input type="text"/>	Signature	<input type="text"/>
Customer Signature	<input type="text"/>	Date	<input type="text"/>

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